



**MAU-010-001303**      Seat No. \_\_\_\_\_

**B. B. A. (Sem. III) (CBCS) Examination**

**October / November - 2016**

**303 : Human Resource Management - I**

*(New Course)*

**Faculty Code : 010**

**Subject Code : 001303**

Time :  $2\frac{1}{2}$  Hours]

[Total Marks : **70**

**Instruction :** Figures to the right indicate full marks of questions.

**1** Explain the term Human Resource Management. Discuss the various functions of HRM. **14**

**OR**

**1** Write notes on : **14**

(a) HR Audit

(b) HR Accounting.

**2** Define the ideal selection procedure regarding the recruitment of candidates for employment in RA Infotech Ltd., Ahmedabad. **14**

**OR**

**2** State the various steps of Human Resource Planning Process. **14**

**3** Discuss any two off the - job techniques for Human Resource Management. **14**

**OR**

**3** Write notes on : **14**

(a) Career Planning and Career Development.

(b) Job rotation.

**4** Elaborate in detail the different methods of performance appraisal. **14**

**OR**

**4** "Wage and salary administration aims employee's satisfaction". Discuss in detail the Time Wage and Piece Wage system. **14**

**5** State the various problems of Trade Unions in India. **14**

**OR**

**5** (a) Explain the characteristics of employment empowerment. **7**

(b) Define the concepts of Quality of Work Life (QWL). **7**

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